

Community Development Block Grant (CDBG) Advisory Board Meeting

March 17, 2020

The meeting began at 6:03 PM via online zoom meeting

Members Present: Mary Riley, Roy Walker, Olivia Pena, Alissa Faber, Raquel Aronhime, Jane Helmstetter, Nancy Stetson, Kevin Deutermann

Staff Present: Marcella Gange, Christine Curtis

Marcella welcomed the group and started introductions.

The draft meeting minutes are reviewed and a motion to approve is made and seconded and passed.

Public Comment – The floor was opened for public comment, there was none, and it was closed.

Next, Marcella reviewed the procedure and its unique circumstances due to the COVID-19 crises and asked the Board to consider the following motion:

“The CDBG Advisory Board recommends the allocation of Development funds as requested and shown below with the following provisos:

- 1) If CEDO determines that any project is ineligible for CDBG funding then it will retain the right to reassign those funds, as needed
- 2) The CDBG Advisory Board approves that CEDO, City of Burlington may reassign Ent 20 CDBG funding in response to arising emergency requirements of the COVID 19 crisis, in line with direction from the federal government.”

Raquel Aronhime made a motion to accept and approve the motion as presented - Vote: 8 yes, 0 no. Motion passes.

ID #	Project/Program	Organization	Board Recommendation	Amount Requested	Rank
D1	Women's Small Business Program	Mercy Connections	38,000	\$38,000	1
D2	Financial Futures Micro Business Dev. Program	CVOEO	50,799	\$50,799	5
D3	St. Joseph's Community Center aka Old North End CC	CHT	41,956	\$41,956	1
D4	Dismas Rehabilitation	Dismas	22,800	\$22,800	3
D5	Housing Coop Improvement Program	CHT	75,000	\$75,000	2
D6	Recovery Housing Essex	CHT	31,818	\$35,000	6
D7	Domestic Violence Shelter	CHT	40,000	\$40,000	4

Total Funding approved: \$303,555

Next, Marcella thanked the Board for their time and their service and stated that there would not be any follow up meetings at this time.

Raquel A. had a question/concern about the criteria for rating the development projects. She found some of the criteria confusing and not always relevant to the types of projects the Board was reviewing. Several Board members agreed. Marcella stated that she would look into how these criteria are established and will report back next year and hopes to see everyone return.

The meeting was adjourned at 6:20 PM

Respectfully submitted,

Christine Curtis
Community Development Specialist I – Grant Support